



## High-Profile Information Technology Project Status Report

|                         |   |                                       |               |
|-------------------------|---|---------------------------------------|---------------|
| Department:             | Department of Health Services (DHS)   |                                       |               |
| Project Name:           | FoodShare Electronic Benefits Transfer  |                                       |               |
| Business Sponsor:       | Tricia LaPlant, Director, Bureau of Operational Coordination, Division of Health Care Access and Accountability |                                       |               |
| Date of Report:         | 11/30/2016  | Reporting for Quarter:                | FY17 Q1       |
| Project Start Date:     | July 2015   | Planned Implementation Date:          | November 2017 |
| Estimated Project Cost: | \$4,004,200   | Amount Provided Through Master Lease: | 0             |

### Project Description

The FoodShare Electronic Benefits Transfer (EBT) procurement will establish a contract for the provision of EBT services for the FoodShare Program to issue program benefits to eligible members in Wisconsin.

### Project Funding –

GPR - \$2,002,100; FED – \$2,002,100

**Project Status** – Determine the status for the Schedule and Budget categories below based on the guidelines on the right and described in more detail on page 2 of this document.

Insert an X in the column that best describes the status of the category. Add comments for that category as needed.

Additional comments are not required if the status is Green, but if a category has a status of Yellow or Red, describe the issues or problems and what actions the agency is taking to address them.

| STATUS COLOR INDICATORS |   |
|-------------------------|---|
| Green                   | On target as planned  |
| Yellow                  | Encountering <b>issues</b> (e.g., Schedule or Budget over by 10% to 25%)    |
| Red                     | Encountering <b>problems</b> (e.g., Schedule or Budget over by 25% or more) |

| Project Status Categories  |                                     | Green                    | Yellow                   | Red |
|--|-------------------------------------|--------------------------|--------------------------|-----|
| Schedule Status  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |     |
| The project is on schedule for implementation on November 1, 2017. |                                     |                          |                          |     |
| Budget Status  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |     |
| The project is anticipated to be on or under budget.               |                                     |                          |                          |     |

**Summarize Any Completed Major Tasks or Project Phases:**

The project procurement was completed in 2016. At the completion of the procurement, a letter of intent was mailed to the vendor in August 2016. The letter of intent was issued without protest. Contract development efforts have begun in preparation for contract negotiations and execution by November 1, 2017.

**Summarize Any Significant Project Changes Affecting Schedule, Budget or Scope:**

For each change, describe what the change involved, when it was approved, and the reasons behind the approved change.

There are no significant changes affecting the schedule, budget or scope to report at this time.

**Additional Comments or Issues (optional):**

If you have any additional overall status comments about the project (e.g., project news, accomplishments, emerging challenges or risks that could affect the project), please provide them here.

There are no additional comments or issues to report at this time.

**Project Status Category Guidelines**

**Schedule Status**

**Green** – Indicates that the project or phase is on track for the targeted implementation date.

**Yellow** – Indicates that the project or phase may be falling behind and analysis needs to be done to determine if the project can recover and still achieve the targeted implementation date, or if adjustments must be made to that date.

**Red** – Indicates that the project or critical tasks have fallen behind schedule, and corrective action must be taken to still achieve the targeted implementation date or that date must be changed.

**Budget Status**

**Green** – Currently on target with project budget.

**Yellow** – Project is over budget by 10 to 25%.

**Red** – Project is over budget by 25% or more.